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passport size
photos here

UNDERGRADUATE & POSTGRADUATE PROGRAMMES APPLICATION FORM

Please complete this form in BLOCK LETTERS

Duly completed **hard copies** of the application together with its supporting documents should be returned to following address;
The Registrar 2022-23 Admissions, Malawi Institute of Management, P.O. Box 30801, Lilongwe 3.

1. PERSONAL DATA

Surname: _____ Title: MR./DR/MRS/MISS

First Name: _____ -Initials: _____

Date of Birth: _____

Contact Address: _____

Telephone.: _____ Mobile: _____

Email Address: _____

2. DETAILS OF NEXT OF KIN/GUARDIAN

Surname: _____ Title: MR./DR/MRS/MISS

First Name: _____ -Initials: _____

Contact Address: _____

Telephone.: _____ Mobile: _____

Email Address: _____

3. CAMPUS

- Lilongwe
- Blantyre

4. CURRENT EMPLOYER (Mature Entry / Post Graduate Only)

Address: _____

Telephone No.: _____ Fax: _____

Email: _____

Sponsor: _____

5. WORK HISTORY (Mature Entry / Post Graduate Only)

Name of Employer	Position	From	To	Responsibilities

6. PROGRAMME APPLIED FOR: Select only one programme

- Bachelor of Business Administration (BBA)
- Bachelor of Science in Marketing (BSM)
- Bachelor of Arts in Human Resource Management (BHRM)
- Bachelor of Science in Information Communication & Technology (BICT)
- Bachelor of Science in Entrepreneurship & Innovation (BSc. EI)
- Bachelor of Science in Tourism & Hospitality (BSc. TH)
- Master of Business Administration (MBA)
- Master of Science in Management Studies (MMS)
- Master of Science in Management Information Systems (MIS)
- Master of Science in Project Management (MSc. PM)
- Master of Science in Strategic Management (MSc. SM)
- Master of Arts in International Relations and Diplomacy (MIRD)

7. MODE OF STUDY

- Full Time
- Week-End
- Block Release
- Evening (**Lilongwe Campus only**)

8. ACADEMIC QUALIFICATION (Highest Level Attained)

- Masters
- Bachelors
- Diploma
- MSCE (Specify last Secondary School attended)

- Other(specify)_____

9. MALAWI SCHOOL CERTIFICATE OF EDUCATION (MSCE)

Year Obtained	Subject	Aggregate Points

10. STATEMENT IN SUPPORT OF YOUR APPLICATION (POSTGRADUATE ONLY)

Please provide information in support of your application including previous areas of study, areas of research, reasons for applying for this programme and how you would benefit from it. You may also include non-academic aspects of your experience, including hobbies/interests, participation in any clubs/societies, voluntary community work, parenting etc. (1,500 words).

11. REFERENCE (POST GRADUATE ONLY)

Name of Referee: _____

Position and Occupation: _____

Contact Address: _____

Telephone: _____ Mobile: _____

Email Address: _____

12. FEES

50% of the fees should be paid to the Institute before commencement of the programme to secure student's place.

NOTE: All payments **MUST** be deposited into the following account:

NATIONAL BANK OF MALAWI	
Account Name	Malawi Institute of Management – Fees Account
Account Number	1001622745
Service Centre	Capital City
Account Type	Current Account

13. How/where did you learn about MIM programmes? (please mark one box):

Newspaper Radio Television MIM Website Friend

Facebook Twitter Instagram Careers Event Current Student

Other (Please specify below).....

14. Checklist

	ITEM	<input checked="" type="checkbox"/>
	I confirm that I have completed all the relevant sections of this application form and attached the following supporting documents;	
1	Copies of all my relevant degrees/diplomas/certificates/ original academic transcript duly certified by a commissioner of oaths .	
2	Copy of the bank deposit slip showing the name of the applicant and proof of payment of K10, 000 non-refundable application fee.	
3	CV with names of contact details of three traceable referees (Mature and Postgraduate only).	
4	A clear specification of the programme applied for as well as the Candidate's preferred mode of study.	
5	Official reference letter from the current and/or previous employer(s) showing proof of 3 years work experience for Postgraduate students and 2 years work experience for mature students.	
6	Most recent two passport size photographs .	
7	Personal Statement (Postgraduate only)	

15. DECLARATION AND SIGNATURE

I hereby declare that the information given is correct and true in all respect.

SIGNATURE: _____ **DATE:** _____

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED!