



The Centre of Excellence

Attach your
passport size
photo here

APPLICATION FORM FOR POSTGRADUATE CERTIFICATE IN FINANCE FOR NON FINANCE MANAGERS

Please complete this form in Block Letters

1. PERSONAL DATA

Surname	
First Name	
Date of Birth (D/MM/YEAR)	
Contact Address	
Mobile Number	
Email Address	

2. DETAILS OF NEXT OF KIN/GUARDIAN

Surname	
First Name	
Contact Address	
Mobile Number	
Telephone	
Email Address	

3. CURRENT EMPLOYER

Address:

Telephone No.: _____ Mobile No: _____

Email: _____

Name of Sponsor: _____

4. WORK HISTORY

Position	From (Year)	To (Year)

5. ACADEMIC QUALIFICATION (Highest Level Attained)

- PhD
- Masters
- Bachelors
- Diploma
- Other(specify)_____

6. QUALIFICATIONS RECORD (From Highest to Lowest):

NO	YEAR OBTAINED	QUALIFICATION	INSTITUTION

7. REFERENCE

Name of Referee: _____

Position and Occupation: _____

Contact Address: _____

Telephone: _____ Mobile: _____

Email Address: _____

8. FEES

K750, 000.00 per participant covering tuition, lunch, refreshments and examinations.

50% of the fees to be paid to the Institute before commencement of the programme to secure a place.

9. SUBMISSION OF APPLICATION FORM

Please submit duly completed **hard copies** of the application form with the following supporting documents: CV, **certified** copies of certificates, academic transcripts, **two** passport size photos and a deposit slip of K10, 000.00 non-refundable application fee which **MUST** be deposited into the following account:

Account Name	:	Malawi Institute of Management – Fees Account
Bank	:	National Bank of Malawi
Account Number	:	1001622745
Service Centre	:	Capital City

The application package should be sent to the following address;

**Finance for Non-Finance Managers
2021 Admissions (Cohort I)
Malawi Institute of Management
P.O. Box 30801
Lilongwe 3**

The closing date for receiving application forms is Friday, 7th May, 2021

10. DECLARATION AND SIGNATURE

I hereby declare that the information given is correct and true in all respect.

APPLICANT SIGNATURE:

DATE: