

CALL FOR EXPRESSION OF INTEREST (EOI) ADJUNCT FACULTY MEMBERS



The Malawi Institute of Management (MIM) was established by the Malawi Government through an Act of Parliament in 1989 to provide leadership and management training, consultancy, research and advisory services to the public service, statutory bodies and the private sector. The Institute has, since inception, offered its services to both local and international public, private and non-governmental clients. At its inception, MIM only offered short-term training, but its product portfolio has now expanded to include academic programmes such as Undergraduate, Masters and Doctoral Degrees through collaboration with universities in the United Kingdom.

Within this background, MIM would like to invite interested professionals/specialists to express their interest to be considered for offering their services in the following different categories in the MIM adjunct faculty:

1. MIM BUSINESS SCHOOL

Applicants in this category should be holders of at least a Masters Degree in a relevant field backed with at least 7 years' work experience and should be able to manage and deliver modules in relation to following academic awards:

- a) Master of Science in Management Studies;
- b) Master of Business Administration;
- c) Master of Science in Information Systems;
- d) Bachelor of Business Administration;
- e) Bachelor of Arts in Human Resources Management;
- f) Bachelor of Science in Marketing; and,
- g) Bachelor of Science in Information Communication and Technology.

2. SHORT-TERM TRAINING PROGRAMMES

Applicants in this category should be holders of at least a Masters Degree in a relevant field backed with at least 7 years' work experience. Directors (serving or retired) from Government Ministries, Departments and Agencies are encouraged to apply. Applicants for this category should be able to facilitate training programmes in the following areas:

- a) Leadership and Management;
- b) Performance Management;
- c) Emotional Intelligence;
- d) Public Sector Management Programme;
- e) Effective Supervisory and Workplace Diversity Skills;
- f) Coaching, Counselling and Mentorship;
- g) Professional Customer Service and Business Etiquette;
- h) Professional Ethics and Integrity;

- i) Project Management;
- j) Contract Management;
- k) Employee Productivity Management;
- l) Professional Customer Care and Office Etiquette;
- m) Organisational Development; and,
- n) Financial Management and Control.

3. CONSULTANCY, RESEARCH AND ADVISORY SERVICES

Applicants in this category should be holders of Masters Degree in a relevant field backed with at least 7 years work experience and should be able to conduct research and consultancies in the following areas:

- a) Strategic Planning Studies;
- b) Functional Reviews and Job Evaluations;
- c) End of Project Evaluation Studies;
- d) Strategic Plan Mid-Term Review;
- e) Training Needs Assessment;
- f) Marketing and Systems Studies;
- g) Local Government Decentralisation;
- h) Human Resources Audit;
- i) Information Communication and Technology (ICT) Studies;
- j) Environment and Climate Change Studies;
- k) Public and Private Sector Reforms' Studies;
- l) Organisation Development Studies; and,
- m) Business Feasibility Studies.

Submission of Applications:

Interested applicants that meet the requirements and qualifications for each category are advised to express their interest by submitting an application letter accompanied with a detailed CVs, indicating past experience as well as the contact details (email and telephone number) of at least three (3) professional referees. **Existing adjunct members are encouraged to submit their respective Expression of Interests.** Submissions should be sent to the email: recruitment@mim.ac.mw - Clearly mentioning the subject line MIM ADJUNCT FACULTY- EXPRESSION OF INTEREST/2021.

Closing date: **Friday, 9th August, 2021.**

Only successful applicants will be acknowledged.